



Todd Martin Youth Leadership Volunteer Job Description

For All TMYL Volunteers:

- Attend orientation/training.
- Familiarize oneself to the mission and vision of TMYL.
- Conduct oneself in accordance with TMYL, as you are a representative of TMYL.
- Any cell phone usage will be for purposes aligned with the program only or in an emergency.
- Be punctual and inform TMYL staff ***in advance (24 hours unless an emergency)*** when you are unable to attend a date and time you are scheduled to volunteer.
- Dress appropriately when attending all TMYL programs.
- **Have fun!**

Tutoring Specific:

- Provide homework and tutoring help in core subjects for school age students.
- Integrate life skills into each tutoring session.
- Communicate and coordinate with Tutoring Coordinator about student progress, concerns, questions, and absences.
- During pick up at end of tutoring session, communicate with parent regarding their student progress during tutoring session.

Tennis Specific:

- Follow lesson plans provided by Tennis Program Director.
- Provide a safe environment for all participants, staff and volunteers by ensuring that all equipment is utilized for its intended purpose.
- Familiarize oneself with the tennis progressions, including different ball types and racquet sizes.
- Integrate life skills into each tennis session.